

Immunization Program Teleconference Minutes

Date: September 19, 2012

Present-Lisa Wordeman, Robert Grenwelge, Jude Serrano, John Anderson, Kathy Gaines, Karoleigh Cassel, LaChel May, and Kathy Strang

Facilitator – Lisa Wordeman, Immunization Program Manager

Minutes submitted by Karoleigh Cassel, Immunization Program Administrative Specialist

Immunization Program Updates-Lisa

Vaccine Program Updates-Jude

- Merck has reported Varicella shipments will no longer have cold chain triggers, but will have pink slip stating the amount of time cold packs can sustain temperatures. The Vaccine Program must ensure that the delivery takes place within the time frame indicated on the slips. Should the vaccine be identified as warm, there is only a two hour window from signature to notify the Vaccine Program and McKesson. Merck also states that it is no longer necessary for providers to place thermometers in the Varicella coolers based upon research.
- New Processes and Review of Current Processes-
 - The old Expired and Wasted form no longer being used and has been removed from the website. The form has been replaced by two separate forms available in PDF form on the Vaccine Program web page:
 - Vaccine Return Form-This form is used for vaccines to be returned to McKesson and also some expired vaccines. It is recommended that providers review the instructions and the form which can be found on the Vaccine Program web page. Providers should notify the Vaccine Program within 3-6 months of the expiration so they can facilitate a transfer to another provider to prevent wastage
 - Wasted Vaccine Report-This form is used to notify the Vaccine Program of wasted vaccines that do not need to be returned. One example would be a dose that was drawn up and the patient refused.
 - Borrowing Vaccine-The Vaccine Program reminds providers that borrowing vaccine should only occur when there is a lack of appropriate stock due to unexpected circumstances, such as shipping delays or vaccine spoiled in transit. It is extremely important that providers are keeping at least a 2 to 2.5 month supply of vaccine on hand. If providers need assistance in proper ordering, they can contact the Vaccine Program, who is happy to help them.
 - Inventory Reconciliation and Temperature Logs-Inventory reconciliation must be completed every month, whether or not a vaccine order is placed. Orders will be held until providers reconcile their inventory. Temperature logs must be submitted on time before an order can be placed. Orders are not uploaded until a complete temperature log is received by a provider. For example, if a provider orders on the first day of the order window, their order may not be uploaded until the fifth day if not temperature log is

received or if log is missing any temperatures.

○ Miscellaneous-

- Providers are reminded to pull any forms they use for reporting from the website at the time they are needed to ensure that they are downloading the most current forms. Use of correct forms is considered an area of compliance.
- Providers need to make sure that the diluent sent with their VFC/WyVIP vaccine is used for those vaccines only and not private stock vaccines. Additional diluent must be purchased at the provider's expense.
- The Pentacel shortage still continues to be an issue as more providers join the program and the stock dwindles.. Providers need to look at other vaccine options.
- Providers need to "receive" vaccine orders in the WyIR so that their inventory is populated with the new vaccine.

○ Influenza Vaccine-

- Orders for flu opened on September 17, 2012.
- The first orders of flu vaccine have shipped.
- Providers are reminded to only order on a monthly basis and not for entire flu season.
- Multiple orders for flu may be placed if absolutely necessary.

WyIR Updates-John

- Statistics – 550,000 patients are in the registry, just over 5,310,000 vaccines have been entered into the registry, 140 providers currently active in registry, and 822 active users.
- WyIR annual enrollment goes through the end of the month. 30% of providers have completed enrollment. The new WyIR enrollment process is to be completed online, signed with a digital I.D. and agreements cannot be faxed in. The reason for that is that anytime changes are made to the contract, it has to be routed again for signatures, which is very time-consuming. With the new electronic WyIR enrollment, the process is much quicker. The Immunization Program may also look at combining the VFC/WyVIP enrollment with the WyIR enrollment in the near future.

There were some issues with saving the agreements due to 4 digit zip code errors. John is working on updating all the instruction guides for enrollment, which, once approved, will be posted to the immunization website www.immunizewyoming.com.

The next teleconference is November 14, 2012 at 12:15 pm.